COCET English Manuscript Sample:

Subtitle

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KOSEN Tsubasa1\*, COCET John2\*, SENMON Mizuho1\*, and ◦◦◦◦ ◦◦◦◦1\*

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**Abstract** (in bold letters)

 The abstract of the paper must be around 100 words in length. The font should be 10.5-point Century. The first line should be indented by 5 characters from the left margin, with all run-over lines right justified.

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**Keywords: Extensive reading, Writing, Rubric, Can-do list** (in bold letters, up to four English words or phrases, with the first letter capitalized. Use commas for punctuation and leave two spaces for the next keyword.）

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**1. Title** (in bold letters)

 The first line should be indented by 5 characters from the left margin, with all run-over lines right justified. The font should be 10.5-point Century...

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**2. Title** (in bold letters)

 The first line should be indented by 5 characters from the left margin, with all run-over lines right justified. The font should be 10.5-point Century...

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**3. Title** (in bold letters)

**3.1. Subtitle** (in bold letters)

 The first line should be indented by 5 characters from the left margin, with all run-over lines right justified. The font should be 10.5-point Century...

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 Table 1: Title



　　　　　　　　　　　　　　　　　　　　　　　　　　 Figure 1: Title

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 Figures and tables should be in black and white, with large enough text and clear images; use 10.5-point Century, with title numbers such as “Table 1” and “Figure 1”, followed by a colon and a brief title. Place them at the bottom for figures and at the top for tables. Photographs and graphs should be treated as figures.

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**3.2. Subtitle** (in bold letters)

 The first line should be indented by 5 characters from the left margin, with all run-over lines right justified. The font should be 10.5-point Century…

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In the block citation, the first line should be indented by 10 characters from the left margin, with all run-over lines right justified. The font should be 10.5-point Century (Cocet & Kosen, 2010: 124).

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In case another block citation follows, leave one line blank between the citations. Again the first line should be indented by 10 characters from the left margin, with all run-over lines right justified. The font should be 10.5-point Century (Cocet, 2010: 125).

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The first line should be indented by 5 characters from the left margin, with all run-over lines right justified. The font should be 10.5-point Century...

**4. Title** (in bold letters)

 The first line should be indented by 5 characters from the left margin, with all run-over lines right justified. The font should be 10.5-point Century...

1\*(NIT, ◦◦◦◦ College, ◦◦◦◦ Campus) 2\*(◦◦◦◦ University)

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**Acknowledgements** (in bold letters)

 This work was supported by JSPS KAKENHI Grant Number JP12345678.

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**Notes** (in bold letters)

1) Notes should be endnotes not footnotes...

2) In notes, the second and subsequent lines should be indented by 2 characters ~~in “full-width”~~　from the left margin. The font should be 10.5-point Century...

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**References** (in bold letters)

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